# **Property Flood Resilience (PFR) application form**

For information on the use of this form, please go to the [Defra Property Flood Resilience Grant Scheme page](https://www.norfolk.gov.uk/56608).

Before submitting this form, please read the declaration at the end of the document.

This Norfolk County Council scheme is funded by UK Government.

## **Questions or issues**

If you have any issues with the form, or any questions prior to submitting your application, please contact PFR@norfolk.gov.uk

## **Application information**

### **Type of property**

[ ]  Home

[ ]  Business

[ ]  Community Project

### **Applicant details**

Prefix (e.g. Mr, Ms, Mx):

Full name (Applicant):

*If the person filling the form is different to the applicant, please enter your name here:*

Telephone number:

Email address:

## **Address details of the affected property**

Business Name (if applicable):

Address Line 1:

Address Line 2:

Address Town/City:

Postcode:

Business/Organisation Website:

If your application is for a community project that contains multiple addresses, please list these below:

Is the applicant the owner of the property?

[ ]  Yes

[ ]  No

[ ]  Not Known

## **Insurance and Impacts**

Is the building operational following the storm event?

[ ]  Yes, full access to the property

[ ]  No, the property is not currently in use at all

Other:

Were you insured at the time of the incident?

[ ]  Yes, fully insured

[ ]  Yes, but underinsured

[ ]  No, uninsured

Have you completed an insurance application relating to this incident?

[ ]  Yes

[ ]  No

Have you received any insurance money relating to this incident?

[ ]  Yes

[ ]  No

*If yes, please provide details of work that your insurance money has/will cover:*

Briefly describe the impacts of the storm on your property:

## **Proposed and existing works**

Have works already taken place on your property?

[ ]  Yes, all

[ ]  Yes, partial

[ ]  No

*If yes, please provide details of the existing works here:*

Do you intend to undertake any further works?

[ ]  Yes

[ ]  No

*If yes, please provide details of works that you intend to undertake:*

How much of the £5,000 (inc. VAT) grant are you applying for approximately?

£

What is the total value of the planned works, including this grant?

£

## **Declarations**

Depending on whether you are a Residential, Community, or Commercial applicant, please read the following:

### **Residential & Community Applicant Declaration**

By submitting this form...

1. I certify that the information provided in this application is correct.
2. I give permission for the organisations involved in providing this funding to record the information in this form electronically.
3. I understand that I may be asked to participate in publicity and evaluation activities related to these funds.
4. I confirm that the purposes of the grant I have applied are not covered already by insurance(s) that I had in place at the time of the December storms.
5. Receipts/invoices will be required to evidence work undertaken. Should receipts amount to less than the grant provided, I understand I will be required to refund the difference to the council.
6. I understand that the completed works can be inspected at any time in the future.

The fund holder reserves the right to reclaim any money which has been paid as a result of fraudulent or misleading claims.

**OR**

### **Commercial Declaration**

By submitting this form...

1. I am authorised to make the application on behalf of the above organisation.
2. I certify that the information provided in this application is correct.
3. I give permission for the organisations involved in providing this funding to record the information in this form electronically.
4. I understand that I may be asked to participate in publicity and evaluation activities related to these funds.
5. I certify that the above account details relate to this business/organisation.
6. I confirm that the business is registered for Business Rates and understand that internal checks will be made to verify this.
7. I confirm that the purposes of the grant I have applied are not covered already by insurance(s) that I had in place at the time of the December storms.
8. Receipts will be required to evidence work undertaken. Should receipts/invoices amount to less than the grant provided, I understand I will be required to refund the difference to the council.
9. I understand that the completed works can be inspected at any time in the future.

The fund holder reserves the right to reclaim any money which has been paid as a result of fraudulent or misleading claims.